



INNOVATION AND ENTREPRENEURSHIP FEDERATION OF CCS NIAM

CIN : U88900RJ2023NPL091289

Regd Office: C/O. CCS NIAM, Kota Road, Bambala, Pratap Nagar Housing Board,
Jaipur, Rajasthan, India, 302033, Website: <https://niam-nabi.com>

Email: iefed@ccsniam.ac.in Telephone:-0141-2795203

Qualification, Experience, Eligibility and other details are as follows:

Post	Emoluments per month	Job Description
Manager-Finance & ICT	Rs.1.50 Lakh	Professional with M.B.A./ PGDM/equivalent Master's degree in Agriculture/Agri-Business/ finance/ marketing/Agri marketing/ Economics /Agri Economics/ International Business from UG recognized institute /universities with minimum 3-5 years of experience in financial consulting assessment and evaluation of start-up projects; assessment and evaluation of startup projects organizing workshops and training, awareness programme to promote Agri-incubation.
IP Executive /Legal Executive	Rs.50,000	Master's degree in any branch of science with IP agent/LLM (IP) with Minimum 2 years of work experience in Patent Drafting, filling, searching, analysis, landscaping/prosecution and license agreement drafting.
Business Executive	Rs. 50,000	MBA/MCA/ Mass communication / Equivalent Master's degree from recognized university. Good verbal and written communication skills. Strong literacy in computer, MS office and Internet.

Important Instructions for Candidates

1. Upper age limit will be 50 years for the candidates applying for these posts.
2. Document Verification will be held on 27th November 2025 at the campus from 10:00 AM to 5:00 PM.
 - o Manager – Finance & ICT: 10:00 AM to 1:00 PM
 - o IP Executive / Legal Executive: 1:00 PM to 3:00 PM
 - o Business Executive: 3:00 PM to 5:00 PM
3. Interview Schedule is on 28th November 2025 at the campus from 10:00 AM to 5:00 PM.
4. Only candidates who meet the minimum eligibility criteria and have successfully verified their documents will be permitted to appear for the personal interview on 28th November 2025.
5. During Document Verification (27th November), candidates must produce all original documents along with one photocopy set of each for verification.
6. Attendance in the personal interview does not confer any right to employment. The Innovation and Entrepreneurship Federation (IEF) of CCS NIAM, a Section-8 Company, reserves the right to cancel or modify the recruitment process at any stage without assigning any reason.
7. Registration form ([Link](#)) is required to be filled by 25th November to appear in document verification process.
8. Ensure that the prescribed application form is duly filled.



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APPLICATION FORM

Post Applied for:.....

Affix photograph

SECTION-A: GENERAL

1. Name in full (In Block Letters) Dr/Mr/Mrs/Ms.....

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2. Date of Birth (in words)

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3. Father's/Spouse Name

4. Mailing Address

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Pin Code:

Tel. No. (with STD Code).....

Mobile No.....

Email ID.....

5. Permanent Address

.....

.....

Pin Code:

6. Marital Status..... 7. Nationality.....
- 8 State of Domicile..... 9. Sex.....

SECTION B:

10. Do you fulfill eligibility criteria Yes/No

11. EDUCATIONAL QUALIFICATION

S. No.	Examination/ Degree	Name of University/ Institution	Percentage of Marks	Subject(s)
1.	Post-Graduation			
2.	Graduation			
3.	Other Qualification if any:			

- 12. Details of Employment: (In chronological order starting with the most recent job)**
(Attach separate sheet if necessary)

S. No.	Name of Organization /Institute	Post-held/Designation	Period of Employment	
			From	To
1.				
2.				
3.				
4.				
5.				

13. Summary of experience/performance

S. No.	Experience details	From	To	Total		Supporting Documents
				Years	Months	

14. Mentorship Experience with startups (25-30) (Attach separate sheet, if necessary)

S.No .	Name of Startup	Present/Past	Year	Assessment/Evaluation	Mentorship

a. Other activities/Responsibilities/Achievements

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b. How will you contribute to IEF as Manager-Innovation Management (in maximum 50 words)

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c. Any other relevant information, if not given above:

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DECLARATION TO BE SIGNED BY THE CANDIDATE

I hereby declare that the information given by me in the Application is true, complete and correct to the best of my knowledge and belief and that nothing has been concealed or distorted. If at any time, I am found to have concealed/distorted any information or given any false statement, my application/appointment shall liable to be summarily rejected/terminated without notice or compensation.

Date:

Place:

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(Signature of the Applicant)